



Disclaimer: This is a translated version of the Bando (call for applications) for international applicants. It is intended for informational purposes only and holds no legal value. The only official source is the original Italian call available on the website: <https://spocri.unimc.it/it/didattica/mobilitainternazionale>

ACADEMIC YEAR 2025/2026

CALL FOR APPLICATION FOR THE ASSIGNMENT OF NUMBER 1 ECONOMIC GRANT FOR INTERNATIONAL MOBILITY EXTRA-EU IN THE FRAMEWORK OF THE DOUBLE DEGREE PROGRAM WITH THE STATE UNIVERSITY OF CAMPINAS (BRAZIL)

THE DEPARTMENT OF POLITICAL SCIENCES, COMMUNICATION AND INTERNATIONAL RELATIONS

in accordance with Ministerial Decree No. 270 of 2004, Article 3, paragraph 10, which states that "Based on specific agreements, Italian universities may also award degrees jointly with other Italian or foreign universities," we refer to the cooperation agreement dated July 1, 2024.

This agreement allows the eligible student to obtain a double degree: a Master's Degree in International Relations (class LM-52), curriculum "International Economic Relations" from the University of Macerata (Italy) and a Master's degree in "Administration" from the State University of Campinas (Brazil).

In light of the resolution from the Department Council of Political Sciences, Communication, and International Relations dated July 10, 2025, the Department is pleased to offer a financial contribution for international mobility. For the 2025/2026 academic year, the selected student receive up to €4,000.00 to participate in qualifying international training activities that align with the chosen study program and are not covered by other forms of funding from the Department or the University.

ANNOUNCES

Art. 1 – Subject

For the 2025-2026 academic year, the Department of Political Sciences, Communication and International Relations announces the selection of an eligible student for the DOUBLE MASTER'S DEGREE PROGRAM in "International Relations", curriculum "International Economic Relations" (IER) - University of Macerata (UNIMC, Italy) and "Administration" - State University of Campinas (UNICAMP, Brazil).

Art. 2 – Course description

The selected student, duly enrolled in the Master's Degree Program in "International Relations", curriculum "International Economic Relations" (IER), shall take courses required for the "IER" program at Unimc during the first semester (September 2025 - February 2026), and then shall spend the second semester (February - July 2026) at UNICAMP, in order to take the courses in the "Administration" degree program. With prior authorization from the Double Degree program Coordinators, the student may also attend and take additional courses offered by both universities that are not included in the official study plan. These extra courses will be recognized as supernumerary and will not contribute to the calculation of the final degree grade. At the end of the exchange study period, the host university will inform the partner university about the exams the student has taken and passed.

Art. 3 – General eligibility conditions

This call for applications is opened to students who:

- are regularly enrolled, for the academic year 2025/2026, at the University of Macerata; at the Department of Political Sciences, Communication and International Relations, in the Master's degree program in "International Relations", curriculum "International Economic Relations" (IER), code LM-52;
- are up to date with the payment of university fees for the academic year 2025/2026;
- have an adequate knowledge of the English language, equal to B2 level (CEFR);
- undertake to carry out a mobility of 6 months and to acquire no. 32 ECTS;
- undertake to recognise the ECTS acquired during mobility as part of their study plan and not as "excess" credits;

- do not simultaneously benefit for the same mobility, from other contributions provided for other mobility programmes;
- undertake the mobility in a country other than the one in which they hold citizenship.

Art. 4 – Procedure and deadlines for submitting the application

Students interested in participating in the selection must submit their application using the specific form (Appendix A). This form can be downloaded from the website of the Department of Political Sciences, Communication, and International Relations at the following link: <https://spocri.unimc.it/it/didattica/mobilita-internazionale>. **Under penalty of exclusion, the following must be compulsorily indicated in the application form:** **a)** personal details, **b)** student matriculation number, **c)** tax code, **d)** e-mail address. **Furthermore, the following documents must be submitted (in PDF/A or PDF format):** **a)** a copy of a valid identification document;

b) self-certification attesting to enrollment in the 2025/2026 academic year and regularity with the payment of university fees, **c)** learning agreement proposal (see Annex 2.A of the Agreement), **d)** certificates of language knowledge or other documentation suitable to certify the minimum level of knowledge of the English language, level B2 according to the Common European Framework of Reference, **e)** any certificates of previous mobility abroad, **f)** any motivational letter, **g)** curriculum vitae in European format written in English, dated and signed.

The application must be submitted **by 1:00 PM on November 15, 2025**, in order to not be excluded from the selection process. Applications can be submitted in one of the following ways:

- by returning them by hand (Monday to Friday from 9:30 AM to 12:00 PM) at the Student Secretariat, located at Corso Matteotti, No. 45, 62100 - Macerata.

- By email: to be sent to the address I.spadoncelli@unimc.it.

- By Certified Electronic Mail (PEC): send an email to ateneo@pec.unimc.it that includes your application and any required documents in PDF/A or PDF format. Make sure the application is completed and signed by you or includes a digital signature. Use the subject line: "Application to participate in the selection process for admission and the assignment of one financial contribution for Non-EU International mobility under the Double Degree Agreement with the State University of Campinas (UNICAMP), Brazil," followed by your name and surname.

Applications submitted through methods or after deadlines not specified in this announcement will not be accepted. It is the candidate's responsibility to ensure the application is completed accurately.

Art. 5 – Selection procedure and assessment criteria

The selection will be made by a Board appointed by the Head of the Department of Political Sciences, Communication and International Relations. It consists of the assessment of the academic qualification and other qualifications listed in the application form (Appendix A), in the curriculum vitae and attachments. The final ranking is based on the score achieved by each applicant. The maximum score is 20 points. For the graduate applicants, the evaluation of the degree mark is made as follows:

Degree mark, for a maximum of 10 points:

- with a mark lower than 100/110: 1 point
- with a mark from 100 to 103/110: 3 points
- with a mark from 104 to 105/110: 6 points
- with a mark from 106 to 107/110: 7 points
- with a mark from 108 to 109/110: 8 points
- with a mark 110/110: 9 points
- with a mark of 110 cum laude/110: 10 points

Study and cultural qualifications (master's degree, postgraduate courses, other degree in related subjects), language qualifications (certificates or diplomas issued by relevant institutions for English and/or Portuguese language), listed in the CV, will be evaluated for a maximum of 10 points.

Only those courses organized and managed directly by University institutions will be taken into consideration.

In the event of applicants obtaining the same scores, the final ranking will be defined on the basis of the following criteria of priorities:

1. First level degree final mark (highest) / weighted average of the exams taken (highest);
2. Age of the applicant (youngest).

Art. 6 – Announcement of the ranking

The ranking will be published on [the website of the Department](#) of Political Science, Communication, and International Relations starting **November 20, 2025**. Successful candidate must notify their acceptance via email to l.spadoncelli@unimc.it within three days of the publication date. Failure to send this notification will result in the candidate being considered excluded, and the ranking will be updated accordingly. The next candidate will then be informed. In the event of additional withdrawals or replacements, timely notifications will be sent.

Art. 7 – Mobility procedure

Two months prior to departure, the selected student must submit **the Learning Agreement** (see **Appendix B**) via email to l.spadoncelli@unimc.it. This document should include a list of courses to be taken abroad (refer to Annex 2.A of the Agreement), the respective syllabi, and the corresponding courses from the "International Relations" program, "International Economic Relations" curriculum, Class LM-52, to be offered at the partner institution. Additionally, the agreement must be signed by the Agreement Coordinator, Professor Ernesto Tavoletti.

Before departure, students must have the following documents:

- A valid **passport** that will not expire during the study period.
- An **entry visa** for the destination country (if required).
- A **private health insurance policy** that is valid for the entire duration of the stay in the destination country.
- Any specific documentation requested by the host university.

Students are strongly advised to arrange these items at least two months before their departure.

It is the sole responsibility of the student receiving the grant to prepare the necessary documentation and organize the study trip, including obtaining a visa, arranging travel and accommodation, securing health insurance.

Article 8 – Educational Requirements

Before departure, students are required to prepare a Study Plan (Learning Agreement, Appendix B), to be agreed with the Professor Coordinator of Double Degree program. This plan should include the list of courses they intend to take abroad, along with their respective syllabi and a list of equivalent courses offered by the University of Macerata. The Study Plan must align with the course of study at the host institution (refer to Annex 2.A of the Agreement).

The Study Plan must be signed by both the student and the professor in charge of the Agreement. Any changes to the Study Plan that are necessary after the student's arrival at the partner institution must be made and formalized within one month of their arrival. Further changes to the Study Plan must be formally agreed upon by the student, the professor in charge of the Agreement, and a coordinator at the foreign university.

Art. 9 – Final contribution

The financial contribution for the mobility program is set at €4,000.00, which will be disbursed in two installments:

1. Initial Payment: €2,000.00 will be paid upon successful selection into the program. This payment is intended to cover initial mobility expenses. It is contingent upon verification of the payment of university fees for the 2025-2026 academic year and the absence of any other mobility contributions from different programs.
2. Final Payment: The remaining €2,000.00 will be issued as a final payment, provided that the conditions specified in the agreement (refer to Article 3 of the Call for Applications) are met.

This financial contribution will be provided in the form of a travel allowance. To qualify for the final payment, the student must document the achievement of 32 credits (CFU) as well as travel and accommodation expenses, which must be submitted at the conclusion of the mobility program.

Within 30 days of returning to the Department, students must submit the following original documents, properly stamped and signed by representatives of the foreign institution, to the Administrative and Accounting Services Office of the SPOCRI Department in order to ensure full payment of the grant:

- A certificate indicating the exams taken, activities completed, and minimum credits earned.
- Receipts for travel and accommodation expenses.

If a student withdraws from the mobility program after departure and/or fails to obtain the minimum number of credits required by the Learning Agreement, they will be required to refund the amounts received.

Art. 10 – Use of the University email account

All the information regarding the procedure will be sent to the University email account of each student (i.e. m.rossi@studenti.unimc.it). The University email account can be accessed once the enrollment procedure is completed. To access the University email account it is required to go to the following link: <https://login.unimc.it>. It is also possible to redirect the University email account to the personal email account. Students are required to check their emails regularly.

Art. 11 – Procedure manager and access to the documents

In accordance with current legislation, Dr. Massimiliano Strada, the Head of the Didactic services office at the Department of Political Science, Communication, and International Relations, located at Via Don Minzoni, 22/A - 62100 Macerata (email: m.strada@unimc.it), has been appointed as the person responsible for the administrative procedure related to the selection process.

Candidates have the right to access documents concerning the selection process, following the procedures established by current legislation. Requests for access must be submitted to the [URP office](#) of the University of Macerata at Via Crescimbeni 30-32, 62100 Macerata.

Art. 12 – Information on the processing of personal data

The personal data provided by candidates will be collected and processed by the University of Macerata for managing the selection process and related activities. This will be carried out in accordance with Legislative Decree 196/2003, Legislative Decree 101/2018, and the European Regulation for the Protection of Personal Data (GDPR EU 2016/679). For more detailed information regarding personal data protection at the University of Macerata, please visit the dedicated privacy webpage.

Art. 13 – Final Provisions

For any matters not specified in this announcement, please refer to the current legislation in force.

CONTACTS AND INFO

Prof. Ernesto Tavoletti (ernesto.tavoletti@unimc.it), Double Degree program Coordinator;
Didactic services office: Dott.ssa Ludovica Spadoncelli (l.spadoncelli@unimc.it), T. 0733 258.2513

The Head of the Department
Prof. Angelo Ventrone



ANNEX 2.A

Università di Macerata - International Economic Relations			University of Campinas - Administration			Notes
Disciplines	EC Ts	SEM	Disciplines	EC Ts	SEM	
FIRST YEAR						
Quantitative Methods for Economics	8	1	Research Methods Applied to Administration	12	1	Fully transferred
Comparative Government and Politics of West and East Europe	8	1	Strategic Management of Innovation in Companies OR Value Chain	12	1 / 2	Fully transferred
Project Cycle Management	8	1	Strategic Project Management OR Theory of Organizations OR Research Seminars I	12	1 / 2	Fully transferred
International Trade and Investment: issues and policies	8	1	Corporate Finance OR Business Performance	12	1 / 2	Fully transferred
International Marketing	8	2	Marketing	12	1 / 2	Fully transferred
European Union Institutions and Policies	8	2	Policy and Management Instruments: Foresight, Prioritization and Decision Support OR Sustainable Operations Management	12	1 / 2	Fully transferred
Foreign language: - English for economic and political relations - French for International Relations - Advanced German - Advanced Spanish - Italian Language and Culture (for international students)	8	1 / 2				Taught at UNIMC
SECOND YEAR						
Foreign language: - English for economic and political relations - French for International Relations - Advanced German - Advanced Spanish	8	3 / 4				Taught at UNIMC
Development Economics	8	3	Entrepreneurship and Socioeconomic Development OR Entrepreneurship, Technology and Society	12	3 / 4	Fully transferred
International Business Strategy	8	3	Fundamentals of Strategy OR Strategic People Management	12	3 / 4	Fully transferred
International Trade Law	8	3	Emerging Topics in Sustainability OR Sustainable Business Model	12	3 / 4	Fully transferred
Elective course	8	3 / 4	Elective course	12	3 / 4	Fully transferred
Extracurricular activities (Computer skills, internships, other useful knowledge for entering the world of work, Global Justice and Technology Lab).	8	4	Special Topics in Administration OR Advanced Topics in Entrepreneurship OR Elective course	12	3 / 4	Fully transferred
			Professor Internship Program	12	3 / 4	Taught at UNICAMP
FINAL EXAM WITH GRADUATION THESIS, including Academic writing (4 ECTS)	16	4	FINAL EXAM WITH GRADUATION THESIS (at Unicamp, there is no credits for the final exam and academic writing, but we can consider this for validation)	0	3 / 4	Fully transferred